



American Society of Shoulder and Elbow Therapists

CALL FOR ABSTRACTS

19th Annual Meeting of ASSET
October 12 - 15, 2011

Greenbrier Resort in White Sulphur Springs, WV

All abstract submissions must be received by midnight EST, May 15, 2011.

For all members who will, or are interested in, presenting at the ASSET Annual Conference, an abstract must be submitted using the abstract preparation and submission guidelines below.

General Abstract Preparation Guidelines

If you have completed work, a work in progress, a research proposal, or an educational presentation that you would like to share, prepare your abstract in accordance with the following instructions.

1. Abstracts must be saved as a Microsoft Word Document (.doc or .docx) or Rich Text Format (.rtf) file.
2. Top, bottom, right, and left margins of the body of the abstract must be 1" using the standard 8.5" x 11" format. Use either Arial or Helvetica 12pt. font with single spacing.
3. Provide the title of the presentation starting at the top left margin.
4. On the next line (no space), provide the names of all authors, with the author who will make the presentation listed first. Enter the last name, then initials (without periods), followed by a comma, and continue the same format for all secondary authors (if any), ending with a colon.
5. On the same line following the colon, indicate the name of the institution (including the city, state and country) where the topic/research was generated. For collaborative projects where portions of the project were conducted at different institutions, list all authors as described above (#4), then list institutional affiliations using the following consecutive symbols (*, †, ‡, §, ||, ¶, #, **, etc.). Symbols are placed at the end of the author name, and just before the institution name.
6. Double space and begin entering the body of the abstract flush left in a single paragraph with no indentions. The text of the body must be structured (with the headings as indicated in the various formats below). Do not justify the right margin. Do not include tables or figures. The body of the abstract for Original Research is limited to 450 words. The body of the abstract for a Clinical Case Report is limited to 600 words.

7. Headings for abstract type:

- a. Clinical Case Presentations: Case Reports describe various aspects of clinical practice (eg, examination, intervention, administrative approaches, risk management, etc). Background, Purpose, Case Description, Outcomes, Discussion
- b. Educational Topic Presentations: Purpose, Description, Summary of Use, and Importance
- c. Research Presentations:
 - i. *Basic Research* (e.g. experimental and epidemiological): Background, Purpose, Design and Setting, Patients or Other Participants, Methods, Results, Conclusions, Clinical Relevance
 - ii. *Critically Appraised Topics (CATs)*: Clinical Scenario, Clinical Question, Summary of Key Findings, Clinical Bottom Line, and Strength of Recommendation
 - iii. *Qualitative Research*: Background, Purpose, Design and Setting, Patients or Other Participants, Data Collection and Analysis, Results, Conclusions, Clinical Relevance
 - iv. *Survey Research*: Background, Purpose, Design and Setting, Patients or Other Participants, Methods, Results, Conclusions, Clinical Relevance

Abstract Submission Guidelines

1. **Abstracts must be submitted electronically via email on or before midnight EST, May 15, 2011 to Kellie Bliven at kbliven@atsu.edu.**
 - a. The email must indicate the name and email address of the ASSET member wishing to present.
2. An acknowledgement of receipt of abstract submission will be sent by return email within 2 business days of receiving it.
3. The Research Committee will review all abstracts. Decisions on acceptance of abstracts for presentation from members not required to present at the conference will be sent by June 30, 2011.

The Research Committee is also available to provide feedback and assistance to members in preparing their abstract and professional presentation. For assistance, contact the Research Committee Chair, Kellie Bliven: kbliven@atsu.edu or (480) 219-6191.

Any questions, contact:

Kellie H. Bliven, PhD, AT
Chair, ASSET Research Committee
Email: kbliven@atsu.edu
Phone: (480) 219-6191